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Director of Corporate Services

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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY on **Tuesday 23 July 2019** at **2.00 pm** for the transaction of the business set out in the agenda below.

DIANE SHEPHERD
Chief Executive

Wednesday 10 July 2019

NOTES

The Council meeting will be preceded by a number of Member sessions as follows:

11.15am – 11.45am	Questions to the Senior Leadership Team
11.45am – 12.30pm	Emergency Planning and Health and Safety
12.30pm – 1.00pm	Lunch
1.00pm – 1.45pm	Update on Southern Gateway

Members are asked to bring with them to the meeting their copy of the agenda and accompanying papers for the meetings of the Cabinet held on 4 June 2019 and 9 July 2019.

AGENDA

1 **Minutes** (Pages 1 - 18)

To approve as a correct record the minutes of the meeting of the Annual Council meeting held on 21 May 2019.

2 **Urgent Items**

The Chairman will announce any urgent items which due to special circumstances are to be dealt with under Late Items.

3 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4 **Chairman's Announcements**

Apologies for absence will be notified at this point.

The Chairman will make any specific announcements.

5 **Public Question Time**

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

RECOMMENDATIONS BY THE CABINET - 4 JUNE 2019

To consider the following recommendations of the Cabinet requiring the approval of the Council.

6 **Resurfacing and Improved Drainage at Westhampnett Depot**

The material relevant to this item is the report and appendix on pages 11 to 24 of the agenda pack considered by the Cabinet at its meeting on 4 June 2019.

The following recommendations were made to the Council:

RECOMMENDATIONS TO THE COUNCIL

1. That the Council releases £392,000 from reserves and £200,000 from the Asset Replacement Programme to fund the resurfacing and improved drainage at Westhampnett Depot.
2. That the Council uses Brexit funding of £31,000 to purchase a new fuel storage facility.

7 **Vehicle Wash-Down Facility at Westhampnett Depot**

The material relevant to this item is the report and appendix on pages 25 to 39 of the agenda pack considered by the Cabinet at its meeting on 4 June 2019.

The following recommendation was made to the Council:

RECOMMENDATION TO THE COUNCIL

That the Council releases £199,400 from reserves to fund the provision of a vehicle wash-down facility at Westhampnett Depot.

RECOMMENDATION BY THE CABINET - 9 JULY 2019

To consider the following recommendation of the Cabinet requiring the approval of the Council.

8 **Chichester District Council Annual Report 2018-2019**

The material relevant to this item is the report and its appendix on pages 11 to 53 of the agenda pack considered by the Cabinet at its meeting on 9 July 2019.

RECOMMENDATION TO THE COUNCIL

That the Council receives the Annual Report 2018-2019.

RECOMMENDATION FROM THE OVERVIEW AND SCRUTINY COMMITTEE

9 **Overview and Scrutiny Committee Annual Report** (Pages 19 - 28)

The Overview and Scrutiny Committee Annual Report 2018-2019 and Work Programme 2019-2020 are attached to this agenda.

The following recommendation was made by the Overview and Scrutiny Committee at its meeting on 18 June 2019:

RECOMMENDATION TO THE COUNCIL

That the 2018-2019 Overview and Scrutiny Committee Annual Report and 2019-2020 Work Programme be noted.

10 **Questions to the Executive**

For a maximum of 40 minutes duration.

11 **Late Items**

To consider any late items as follows:

a) Items added to the agenda papers and made available for public inspection.

b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

12 **Exclusion of the press and public**

The Council is asked to consider in respect of agenda items 12 and 13 to make the following resolution:

RESOLVED BY THE COUNCIL

That the press and public be excluded from the meeting during the consideration of agenda items 12 and 13 on the following ground of exemption in Part 1 of the

Schedule 12A to the Local Government Act 1972 namely Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all circumstances of the case, the public interest in in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Please note in respect of agenda item 13 attendance will be limited to members and approved officers only.

RECOMMENDATIONS BY THE CABINET - 9 JULY 2019

To consider the following recommendations from the Cabinet requiring the approval of the Council.

13 Increased Commercialisation of the Council's Business and Waste and Recycling Service

The material relevant to this item is the report and appendix on pages 107 to 121 of the agenda pack considered by the Council at its meeting on 9 July 2019.

The following recommendation is included in the report:

RECOMMENDATION TO THE COUNCIL

That the Council releases £134,000 from reserves for the provision of a new vehicle for the Business Waste and Recycling Service as set out in the Project Initiation Document with an estimated payback period of 4 ½ years.

14 Staffing Matter

The material relevant to this item is the report supplement pack for the 9 July 2019 Cabinet meeting issued separately to members.

The following recommendation is included in the report:

RECOMMENDATION TO THE COUNCIL

That the Council agrees the proposal as set out in paragraph 5 of the report.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972

2. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council’s information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.

4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

MEMBERS

Mrs E Hamilton
Mrs C Apel
Mrs T Bangert
Mr G Barrett
Miss H Barrie
Mr M Bell
Rev J H Bowden
Mr R Briscoe
Mr J Brown
Mr A Dignum
Mr J W Elliott
Mr G Evans
Mrs J Fowler
Mrs N Graves
Mr F Hobbs
Mr K Hughes
Mrs N Hume
Mrs D Johnson
Mr T Johnson
Mrs E Lintill
Mrs S Lishman
Mr G McAra
Mr A Moss
Mr S Oakley
Dr K O'Kelly
Mr C Page
Mr D E P Palmer
Mrs P Plant
Mr R Plowman
Mr H Potter
Mrs C Purnell
Mr D Rodgers
Mrs S Sharp
Mr A J F Sutton
Mrs S Taylor
Mr P Wilding